

**AWVSWA**  
**Conference Planning Committee Meeting**  
**Gassaway Community Center, Gassaway, WV**  
**July 9, 2003**  
**10:00 a.m. - 12:00 p.m.**

**Welcome by Michael Grunau, AWVSWA Chair**

**15<sup>th</sup> Annual Conference**

**Registration Form** Judy Lewis reported that the room reservation deadline with Stonewall Resort is September 11, 2003. On the registration form we offer an early bird registration price up to a certain date. She questioned if we wanted to keep the dates the same or if 6 weeks before the event was too soon to invoke a late charge? Bob Wines called Todd Gillespie at Stonewall and got him to move the room reservation cutoff to September 26. That same date will be used as the registration deadline to avoid a late fee.

The flier for placing business card ads in the conference program book were passed out.

**Tour Buses**-Buses are needed for the tours on Sunday and the Spouse's tour on Monday. Bob offered to check with the Lewis County Board of Education about renting buses. He is to check with Jackson's Mill about renting their 22 passenger van for the Spouse's tour on Monday. Bridget Grounds is to check with the Braxton County Board of Education about renting a bus for Sunday.

**Exhibitors**-The location of the exhibitors was to be decided at this meeting. Judy conferred with Todd from Stonewall asking him where we could setup exhibitors and have room to do a reception with them. Todd felt that the Birch Room was the facility to use. On Sunday evening, beer, soda and water will be available. On Monday evening, a cash bar with soda and water will be available.

**Speaker's gifts and banquet favors**- Jerry Haynes offered to get autographed books on Stonewall Jackson for speaker's gifts. Mercer County will donate a couple of books, the association agreed to pay for the rest. Sandy McClure and Bob Wines will get with Katherine Miller regarding banquet favors.

**Finalize schedule/speakers** - Al Babcock has not been confirmed to write an article on Edgar Hooper for the program book. Drs Gartin and Odell have not been confirmed to do Roberts Rules of Order. Steve Demyon has been confirmed as speaker for American Fiber Resources.

**Spouse's Program** - The association has agreed to pick up the lunch tab for the spouses on the factory outlet tour. Lunch will be \$8.25 at Larry's Steak House. It was decided not to plan a program for Tuesday morning. The spouse's have the following

options available for Tuesday morning; spend time in the indoor/outdoor pool or complete fitness center; enjoy the full service spa; trails for hiking and biking with rentals available or play a round of golf at the Arnold Palmer Signature Golf Course.

**The next Planning Committee Meeting will be September 10, 2003 at the Gassaway Community Center, Gassaway, WV starting at 10 a.m.**

*Attending the meeting were: Mike Grunau, Burl Smith, Bob Wines, Sandy McClure, Bridget Grounds, Curt Keese, Ron Singleton, Gary Bledsoe, Jerry L. Haynes, Ralph Taylor, Jim Hill, Dan Fowler, Dick Cooke, Sherrie Hunter, Wayne Eads, H.R. Scott, Dean and Judy Lewis.*